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**School Field Trip Fund Application Form**

**Applicant information:**

|  |  |
| --- | --- |
| Applicant name |  |
| School represented |  |
| School mailing address |  |
| School business number |  |
| Email |  |
| Phone |  |
| Administrator/principal name |  |
| Email |  |
| Phone |  |

**How did you hear about this fund?**

|  |  |
| --- | --- |
| □ LWF’s website | □ an ad in an activity guide |
| □ an email alert | □ word of mouth |
| □ a field trip destination/venue | □ social media |
| □ other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

**Field trip information:**

|  |  |
| --- | --- |
| Field trip venue |  |
| Date of field trip |  |
| Number of participating students |  |
| Grade level(s) of students |  |

**Please provide a short description of how this field trip will contribute to education on Lake Winnipeg**:

**Financial information:**

|  |  |
| --- | --- |
| Total cost of field trip |  |
| Amount requested |  |
| Funding will be spent on |  |

**Important information for applicants:**

* Acceptance or rejection of any request is at the sole discretion of the Lake Winnipeg Foundation.
* Financial assistance is offered on a cost-shared basis of 50% school and 50% LWF, to a maximum of $150 per trip for transportation and/or up to $5 per student for entry fees, with LWF’s overall total contribution not to exceed $300.
* LWF will provide successful applicants with a logo to be used on permission slips, posters or other materials related to the field trip for the purpose of promoting LWF’s efforts to support educational opportunities related to water and/or Lake Winnipeg.
* Upon completion of the field trip, successful applicants are required to submit to LWF a brief description of the student outcomes that were met by the outing.
* Submissions of written testimonials from participating students and/or photos taken during the field trip are encouraged (though not required). Successful applicants are responsible for obtaining consent from students’ parents/guardians prior to submitting student testimonials and/or photos.
* Submitted student testimonials and/or photos may be used for promotional and/or other collateral materials of LWF, including online content and print publications.

*The Lake Winnipeg Foundation (LWF) is an environmental non-governmental organization that  
advocates for change and coordinates action to improve the health of Lake Winnipeg.*

*www.lakewinnipegfoundation.org*